

Embassy of the United States of America GSO/Procurement A-M8 2 Avenue Gabriel 75008-Paris, France

July 22, 2016

Subject: Pre-solicitation notice – Event planner for catering services and entertainment

services, Talleyrand's dinner, Paris.

Ref.: SFR63016Q0073/AR

The Embassy of the United States of America in Paris intends to issue a request for quotation (RFQ) for the purchase of catering services and entertainment services for the Talleyrand's dinner on September 26, 2016 at the Talleyrand building in Paris.

Only companies specializing in this field of work with valid permits should apply for a solicitation package.

The issuance of the solicitation package is anticipated to be on July, 27th, 2016. The due date of bids will be at 3.00 p.m. on August 3rd, 2016.

Interested potential offerors should contact Mrs. Riner Anne by phone at 01 43 12 23 35, in order to receive a solicitation package or email to rinerac@state.gov.

If necessary, a site visit will be conducted for this project. Offerors interested to assist the site visit must contact Mrs.Riner.

Details to be provided by the company are:

- Name and address of company
- Name of requestor and designation
- Contact details email address and phone numbers

Bidders must register in the System for Award Management (SAM) prior to submission. Registration information is available in link below: https://www.statebuy.state.gov/pd/Pages/AdditionalVendorReg.aspx